



**Community Service Student Agreement 2011-2012**

***THIS SIGNED DOCUMENT IS DUE TO HOUSE LEADERS OR THE COMMUNITY SERVICE CENTER BY MONDAY, AUG. 22***

“Amen, I say to you, whatever you did for one of these least brothers of mine, you did for me.” –Matthew 25:40

With these words, Jesus charges His disciples to show their love for Him by assisting the poor. Echoing His teaching and imitating His example, the Church has always made “those who are oppressed by poverty...the object of a preferential love” (CCC 2448).

For these reasons, the Notre Dame High School Community Service Program offers students the opportunity to perform the corporal and spiritual works of mercy, “by which we come to the aid of our neighbor in his spiritual and bodily necessities” (CCC 2447).

I, \_\_\_\_\_, understand and agree to the following:

***Please write your initials next to each statement and sign at the bottom:***

\_\_\_\_\_ As a Notre Dame student I will participate in the Community Service Program.

\_\_\_\_\_ I understand that by participating in community service I will help the community, benefit Notre Dame, earn points for my House, and more important, that service will enrich my moral development.

\_\_\_\_\_ I understand that community service counts as a one-quarter credit per year, which is awarded at the end of year for a grade of “Pass” or “No Credit” and that this grade will appear on my official transcript.

\_\_\_\_\_ My community service obligation includes providing direct service to the disadvantaged in our community.

\_\_\_\_\_ The “disadvantaged” is defined as people who suffer due to disadvantages economically, physically and/or mentally.

\_\_\_\_\_ Direct service must be performed at an approved community service site.

\_\_\_\_\_ Approved service sites are those in the Community Service Book in the Community Service Center.

\_\_\_\_\_ I must sign up for service in the Community Service Book in the Community Service Center, Room 14, by Friday for the following week.

\_\_\_\_\_ If I am unable to attend service after I have signed up, *it is my responsibility to call the service site* and let them know I will not be there.

\_\_\_\_\_ If I sign up for service from the service book and do not show up and have not given the site 24 hours notice, *then I must call the contact person for that site and apologize.*

\_\_\_\_\_ Most service sites have duties and space for a limited number of students. I may not add lines to a service site page in the book. If the site fills up, I must find another opportunity.

\_\_\_\_\_ If I find a direct service opportunity on my own, it must be approved by Ms. Corneliussen by submitting a completed proposal form, available in the Community Service Center.

\_\_\_\_\_ Approved proposals will have Ms. Corneliussen's signature and will be in a file marked "Approved Proposal Forms" in the Community Service Center, Room 14.

\_\_\_\_\_ All service, whether direct or volunteer, must be verified with a Notre Dame Community Service Verification Form.

\_\_\_\_\_ Blank service verification forms are available in Room 14, as well as on RenWeb and the myndhs.com website. I will always take a blank verification form with me to a service site.

\_\_\_\_\_ Handwritten notes will not count as verification.

\_\_\_\_\_ All parts of the service verification form must be completed, both by myself and the service site supervisor, if I am to receive credit for those hours.

\_\_\_\_\_ Service verification forms that are not complete will be returned to me for completion.

\_\_\_\_\_ Service verification forms must be turned in by the Friday of the week the service is performed.

\_\_\_\_\_ While performing any service, whether direct or volunteer, I must represent Notre Dame High School in a positive manner. This includes treating others with dignity and respect, arriving on time and working until the shift concludes, and wearing appropriate attire. My Notre Dame uniform or a Notre Dame shirt with neat jeans or casual pants is considered appropriate attire.

\_\_\_\_\_ One-half of my required hours for Semester One must be submitted by Monday, December 5, 2011.

\_\_\_\_\_ All verified annual service hours are due at the end of Semester Two. For seniors, the deadline is Monday, April 30, 2012. For underclassmen, the deadline is Monday, May 7, 2012.

\_\_\_\_\_ If all required service hours are not received by these dates, a grade of "No Credit" for Community Service will be recorded and that grade will appear on my official transcript.

\_\_\_\_\_ Annual required service hours are as follows:

**Seniors: 30 hours, at least 20 hours in direct service.**

**Juniors: 30 hours, at least 15 hours in direct service.**

**Sophomores: 20 hours, at least 10 hours in direct service.**

**Freshmen: 10 hours, at least 5 hours in direct service.**

***I have read and understand these community service rules and regulations for Notre Dame High School:***

Printed Name: \_\_\_\_\_ House: \_\_\_\_\_ MAP: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***I have reviewed these community service rules and regulations with my child:***

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_